



SINGAPORE ICE SKATING ASSOCIATION

UNIFORM POLICY

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Version No. 2

1. Purpose of the Policy

This Policy establishes the guidelines and procedures for obtaining an official Singapore Representative uniform for use at international events, seminars or other activities where the wearer has been selected to represent Singapore.

2. Application of Policy

This policy applies to all Team Representatives.

3. Definitions

In this policy the following definitions apply:

Abbreviation	Definition
Current International Skating Season	Commences 1 st July and concludes 31 st May the following year
SISA logo	The formal symbol for Singapore Ice Skating Association
Uniform	Jacket and other items of clothing
SISA EXECUTIVE	Singapore Ice Skating Association Board of Management
SISA Uniform logo	The official logos used on SISA Representative uniforms
SISA	Singapore Ice Skating Association
International Competitions	International competitions listed on the ISU Calendar
ISU Championships	ISU Championships include: Four Continents, Junior Worlds, Worlds
Team Representatives	Figure Short Track Squad members representing Singapore at competitions and events
Selected	Athletes/teams who have achieved a minimal required standard and have been selected by SISA
National Championships	Singapore National Figure Skating and Short Track Championships

4. Policy Statement

4.1 Team Representative Uniform Design and Approval

- A Uniform Delegate will be appointed by the SISA EXECUTIVE to manage arrangements for the design, purchase and distribution of the official Singapore Representative Uniform.
- The Uniform Delegate will review the design of the uniform each season, based on compliance with ISU Rule 102, paragraph 6, and relevant ISU Communications.
- The Uniform Delegate will obtain requirements from the SISA EXECUTIVE and suggestions and feedback from athletes and coaches on the uniform.
- The Uniform Delegate will provide uniform recommendations, a final design (if relevant) and supplier to the SISA EXECUTIVE for endorsement.

4.2 Advertising/Sponsorship on Uniform

- Personal sponsorship may not be included on Singapore Representative uniforms.
- Individuals may include personal sponsorship on other items of clothing, but must adhere to the following:
 - a) Advise SISA EXECUTIVE in advance of the details of the personal sponsorship
 - b) Agree to adhere to ISU Rule 102, paragraph 6, and relevant ISU Communications.

4.3 Use of Representative Uniform

- The designated SISA Representative Uniform is the only official jacket for international events and must be taken to each international event.
- The designated SISA Representative Jacket should be worn at international events and National Championships during warm ups and at other official occasions where appropriate i.e. starting order draw.
- The representative uniform is for the sole use of the athlete it was assigned to.
- Under no circumstances should the SISA Representative Jacket be loaned, traded or sold to anyone.
- The Representative Uniform or a facsimile of it may not be worn by non-international representative athletes or coaches.

5. Procedure

The SISA Administration Officer will regularly supply the details of those athletes who are eligible for the Representative Uniform to the Uniform Delegate.

5.1 Uniform Delegate responsibilities

- Coordinate and manage uniform orders for those athletes who have been confirmed as eligible to obtain a Representative Uniform
- Place orders from the designated suppliers
- Liaise and arrange orders with the designated embroider for the relevant international representative logos
- Maintain records of orders received and processed
- Distribute uniform to athletes
- Provide to the SISA Executive on a regular basis, the list of uniforms that have been distributed

5.2 Approved Supplier, Embroider and Silk Screener responsibilities

- Manufacture and supply uniform as per orders from Uniform Delegate
- Complete embroidery and/or silk screening as per orders from Uniform Delegate
- Be notified that they are not to accept orders directly and that only orders supplied to them by the SISA Uniform Delegate are to be processed
- No facsimile apparel should be manufactured