



**SISA**

**PERFORMANCE AND**

**RECORDS TRACKING**

**FRAMEWORK**

## 1. **INTRODUCTION**

- 1.1 The Performance and Records Tracking Framework has been developed to:
- a) aid in the monitoring and analysis of (individual and team) results of National Developmental and Senior Squad athletes at the various SISA and ISU sanctioned competitions for the purpose of talent selection, recruitment and development
  - b) outline the process of verification and documentation of new records, if any
- 1.2 This framework remains in force until amended or revoked by the Singapore Ice Skating Association (SISA) Executive Committee (EXCO).
- 1.3 In this document, the following definitions apply:

<b>Abbreviation</b>	<b>Definition</b>
SISA	Singapore Ice Skating Association
Local Competitions	Competitions organised or sanctioned by SISA and held in Singapore
International Competitions held in Singapore	Competitions organised or sanctioned by SISA and held in Singapore with the participation of regional or international athletes and / or teams.
Regional or International Competitions	Regional or International competitions (held outside of Singapore) organised or sanctioned by International Skating Union (ISU), the Asian Skating Union (ASU) or a National Federation (NF).
Major Game	A Major Game is defined as being (a) The Olympics, (b) The Commonwealth Games, (c) The Asian Games or the (d) The South East Asian Games.
Minor Game	A Minor Game is defined as being (a) Asian Winter Games (b) Asian Indoor Games (c) Asian Beach Games.
National Squad	This comprises Singaporean short-track speed skaters, both developmental and senior squad members who have been “long-listed” by SISA based on their past performance and future potential. These athletes have also signed the SISA Athlete’s Agreement and Code of Conduct and, may or may not be carded by Sport Singapore.
National Record	A National Record (NR) is the mark/timing achieved by Singapore’s best short track speed skater(s) in a particular individual (or team) event at a local competition, international competition held in Singapore or at an ISU sanctioned

Abbreviation	Definition
	competition. These records are ratified by SISA's EXCO in consultation with an appointed Statistician. A national record may be recognised at the local, regional and international levels.
Personal Best	A <b>personal best</b> (PB) is an individual's <b>best</b> performance in a particular individual or team event at a local competition, international competition held in Singapore or at an ISU sanctioned competition. The PB is ratified by SISA's EXCO in consultation with an appointed Statistician. A personal best may be recognised at the local, regional and international levels.

## 2. **PERFORMANCE AND RECORDS TRACKING**

- 2.1 The performance and results of all national developmental and senior squad athletes i.e. individual and team events, from their participation in SISA organised competitions or those sanctioned by ISU will be captured in SISA's Official Record Book (in the form of a database).
- 2.2 SISA will endeavour to be inclusive in capturing past information and this will stretch back to the 1<sup>st</sup> National Championship on 12 December 2011 (Changchun Wuhuan Gymnasium).
- 2.3 SISA will appoint a Statistician to be responsible for preparing a database of all recognised results i.e. individual and team events and, to continue to monitor and update it to ensure currency. The Statistician is not an EXCO member and will serve as an ex-officio and as called upon by EXCO. This appointment will be renewal on an annual basis.
- 2.4 SISA will make use of all verified results for the purpose of athlete selection/nomination at all regional, international competitions, Minor and Major Games.

### **3 BASIS FOR INCLUSION IN RECORD BOOK**

- 3.1 For a performance to be considered a NR or PB, it must be accomplished by an individual(s) or team representing Singapore at the Developmental or Senior levels in competition against other competitors representing their respective nations or at a National Championship/local competition setting against other local competitors.
- 3.2 SISA's EXCO and Statistician will consider record applications or a fresh mark/timing submitted by an athlete or his/her coach/club. However, this will only be for competitions organised by SISA or those sanctioned by ISU i.e. reference to para 3.1.
- 3.3 The Statistician will not list or will delete individual or team records when action is taken subsequent to the establishment of the record rendering the record holder ineligible or necessitating forfeiture of a contest or contests.

### **4 TERMS OF REFERENCE - STATISTICIAN**

- 4.1 The Statistician's term of reference shall be as follows:
  - a) create and ensure that the database of results remain current. This will be captured in an Official Record Book
  - b) monitor and analyse results of National Developmental and Senior Squad athletes at the various SISA and ISU sanctioned competitions, Minor and Major Games for the purpose of talent selection, recruitment and development
  - c) verify all results and document the new records, if any and inform all record holders that they have been included in the Official Record Book
  - d) update the EXCO on a monthly basis
  - e) assist the SISA's Athlete Selection Committee when called upon to do so

### **5 LIST OF RECOGNISED COMPETITIONS**

- 5.1 All National Championships, Inter-School and ISU & SISA sanctioned competitions will be recognised. Time trial will NOT be recognised.

## 6 LIST OF OFFICIAL RECORDS

Separate records will be maintained for men's and ladies divisions.

### NATIONAL AGE GROUP RECORDS

	Age				Relay
<b>Senior</b>	19 and above	500m	1000m	1500m	3000m
<b>Junior A</b>	17 / 18	500m	1000m	1500m	3000m
<b>Junior B</b>	15 / 16	500m	1000m	1500m	3000m
<b>Junior C</b>	13 /14	500m	1000m	1500m	3000m
<b>Junior D</b>	11 / 12	500m	777m	1000m	3000m
<b>Junior E</b>	9 / 10	333m	500m	777m	2000m
<b>Junior F</b>	8 and under	222m	333m	500m	2000m

### NATIONAL U18 RECORDS

Best records clocked by athletes 18 years and under (as at 1 July preceding the event) for the following distances:

500m	1000m	1500m
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### NATIONAL OPEN RECORDS

Best records generated from above records for the following distances:

500m	1000m	1500m
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## **7 OTHER PROCEDURAL MATTERS – RECORD SUBMISSION**

- 7.1 Multiple national records established by the same individual or team can be submitted on one SISA prescribed form (see **Annex A**) rather than the need to utilise a separate form for each national record. The responsibility and onus shall be on the athlete who breaks a record or has achieved a fresh mark/timing to inform the Statistician to make an update in the Official Record Book. This should be done within (7) days of achieving a new mark/timing or record.
- 7.2 An additional page could be attached to the original application form setting forth additional information concerning each national record established by the same individual or team.
- 7.3 SISA encourages applications in new event categories and the need to initiate specific performance listings to assist in the expansion of the Official Record Book.
- 7.4 The Statistician will list the complete record (including names of individuals or teams involved) when the record involves a “positive” record i.e. fastest time returned (see **Annex B** for process flowchart).

## **8 RECORD NOTIFICATION**

- 8.1 The Statistician will send an email to the community to review all records/timings submitted before an official publication is made. Clarifications or changes, if any, should be made within a 2-week time-frame, failing which, the information available to the Statistician will be published.

## PERFORMANCE AND RECORDS UPDATE

PERSONAL DETAILS

Name:

Age:

Date of Birth:

NRIC No.:

Club Name:

Registration No.:

CONTACT DETAILS

Address:

Tel. No.: \_\_\_\_\_ (Mobile) \_\_\_\_\_ (H) \_\_\_\_\_ (O)

Email Address:

PERFORMANCE DETAILS

S/n	Name of Competition	Date	Venue/Country	Age Group*	Event**	Achievement***

Note:

(\*) Indicate National / Junior ISU / Senior ISU Age Group

(\*\*) Also Indicate whether Prelims, HEATS, FINAL e.g. 500m individual (HEAT 1)

(\*\*\*) Indicate timing, position, number of competitors e.g. 1 min 30secs (1<sup>st</sup> out 10 competitors)

**Athlete's Declaration**

By signing below, I

(i) confirm the completeness of the form and that the information provided is true and correct

(ii) accept that I will be officially notified, in due course, when the mark/timing/record is verified by SISA's Statistician and rectified by SISA's EXCO.

(iii) understand that the rectified mark/timing/record will be entered into SISA's Official Record Book and can be used by SISA for the purpose of talent selection, recruitment and development

**Parent's Declaration (to be completed if the athlete is under the age of 21)**

By signing below, I confirm the completeness of the form and that the information provided is true and correct. I also understand and will explain Clause (ii) and (iii) to my child.

**ATHLETE**

.....  
**Signed**

**Date**

.....  
**Print Name**

**NRIC/Passport No**

**PARENT/GUARDIAN (IF ATHLETE UNDER 21 YEARS OF AGE)**

.....  
**Signed**

**Date**

.....  
**Print Name**

**NRIC/Passport No**

Please return completed agreement within seven (7) days of achieving the mark/timing/record to SISA's Statistician via email ([administration@sisa.org.sg](mailto:administration@sisa.org.sg)).

**PROCESS FLOWCHART –  
Performance and/or Record Notification**

